

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 28
FEBRUARY 10, 2016 – WORK SESSION**

**Island County Auditor
Summary Minutes**

Work Session was held between the County Commissioners and the Auditor on Wednesday, February 10, 2016 at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Richard M. Hannold, Chair **Staff:** Pam Dill
Jill Johnson, Member
Helen Price Johnson, Member – Excused

Present: Sheilah Crider, Auditor

Others Present: Elaine Marlow, Budget Director

Record @ 00:05

Subject/Description: Request for Bids for Official Legal County Newspaper

Attachment: yes

Action Requested: Award Bid for Official County Legal Newspaper as required under RCW 36.72.075.

Follow up: Okay with full Board to move forward to the first Tuesday meeting in April.

**Human Resources
Summary Minutes**

Work Session was held between the County Commissioners and Human Resources on Wednesday, February 10, 2016 at 9:10 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Richard M. Hannold, Chair **Staff:** Pam Dill
Jill Johnson, Member
Helen Price Johnson, Member - Excused

Staff Present: Melanie Bacon, Human Resource Director

Others Present: Elaine Marlow, Budget Director, Jackie Henderson, Sheriff Mark Brown

Record @ 05:15

Subject/Description: Job Requisitions

Attachment: yes

Action Requested:

Clerk

- Deputy Clerk 1, replacement, C-7, #019/16 – Postponed.

Human Services

- Behavioral Health/Substance Use Disorder Program Coordinator, replacement, C-10 #021/16

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Commissioner Johnson moved to approved Job Requisition #021/16. The motion was seconded by Commissioner Hannold and carried 2-0.

Sheriff

- Sergeant (Corrections), 3 new positions #014/16, #015/16, and #016/16
Commissioner Johnson moved to approved Job Requisition #014/16, #015/16, #016/16. The motion was seconded by Commissioner Hannold and carried 2-0.
- Lieutenant (Corrections), 2 new positions #017/16, 018/16
Commissioner Johnson moved to approved Job Requisition #017/16 & 018/16. The motion was seconded by Commissioner Hannold and carried 2-0.

Subject/Description: Agreement between Island County and Island County Deputy Sheriffs Guild covering Corrections Deputies

Attachment: yes

Action Requested: *Commissioner Johnson moved to accept the Collective Bargaining Agreement between Island County and Island County Deputy Sheriffs Guild-Corrections Deputies. The motion was seconded by Commissioner Hannold and carried 2-0.*

Commissioner Johnson moved to accept the Memorandum of Agreement between Island County and the Island County Deputy Sheriffs Guild-Corrections. The motion was seconded by Commissioner Hannold and carried 2-0.

**Facilities Department
Summary Minutes**

Work Session was held between the County Commissioners and Facilities Department on Wednesday, February 10, 2016, at 9:30 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Richard Hannold, Chair **Staff:** Pam Dill
Jill Johnson, Member
Helen Price Johnson, Member – Excused

Staff Present: Larry Van Horn, Facilities Director

Others Present: Elaine Marlow, Budget Director

Record @ 17:21

Subject/Description: Fairgrounds Grant Agreement

Attachments: Agreement #K1884

Action Requested: Approval of agreement between Department of Agriculture Fairs Program and Island County for a capital improvement project to upgrade electrical and fire systems in the Pole Building; Amount: \$49, 200.00.

Follow up: Okay with Board to move forward to a Tuesday agenda.

Subject/Description: Facilities update

Attachments: none

Information: Larry Van Horn briefed the Board on the following:

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 30
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- District court fire safety issues
- Carpeting in courtroom and Prosecuting Attorney's office
- Main Street lease(s) – Walk through with Jason Joyner, Windermere Realty, to determine condition report

Sheriff Summary Minutes

Work Session was held between the County Commissioners and the Sheriff on Wednesday, February 10, 2016 at 9:45 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Richard M. Hannold, Chair **Staff:** Pam Dill
Jill Johnson, Member
Helen Price Johnson, Member - Excused

Staff Present: Sheriff Mark Brown, Jose Briones, Wylie Farr

Others Present: Elaine Marlow, Budget Director

Record @ 32:00

Subject/Description: Medical Information Network North Sound

Attachment: yes

Action Requested: Approval of Participation Agreement/Business Agreement with Medical Information Network – North Sound for Health Care Information exchange services to receive health information on inmates; Contract Period: 1/7/16-17/17; Amount: \$2290.00.

Follow-up: Okay with Board to move forward to a Tuesday agenda.

Subject/Description: Dwayne Lanes Chrysler Jeep Dodge – New van for Animal Control

Attachment: PO # 8394

Action Requested: Approval of Purchase of 1 ea 2016 Dodge Grand Caravan for Animal Control; Dwayne Lanes Chrysler Jeep Dodge; \$24,469.97

Follow-up: Okay with Board to move forward to a Tuesday agenda.

Superior Court Summary Minutes

Work Session was held between the County Commissioners and the Superior Court on Wednesday, February 10, 2016, at 10:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Richard M. Hannold, Chair Staff: Pam Dill
Jill Johnson, Member
Helen Price Johnson, Member – Excused

Staff Present: Andrew Somers, Court Administrator

Others Present: Elaine Marlow, Budget Director

Record @ 47:57

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 31
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Subject/Description: Consolidated Food Service – Detention - RFP

Attachment: none

Information: Andrew Somers informed the Board that he would be working with Chief Briones on an RFP for food services. The current contract ends in August.

Subject/Description: Jury Management -RFP

Attachment: none

Information: Andrew Somers informed the Board he would be going out for an RFP for Jury Management system. The current contract ends in August.

**Budget Director/GSA
Summary Minutes**

Work Session was held between the County Commissioners and the Budget Director on Wednesday, February 10, 2016, at 10:10 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Richard M. Hannold, Chair

Staff: Pam Dill

Jill Johnson, Member

Helen Price Johnson, Member - Excused

Staff Present: Elaine Marlow, Budget Director

Record @54:37

Subject/Description: Invoice from ICOM for improvements to Law Enforcement TAC communications transmitters

Attachments: Invoice

Action Requested: Approval of Invoice #16-LETac-1 for special assessment for capital equipment project –LE Tac frequency upgrade – new Motorola GTR8000 transmitters; Amount: \$79,518.62.

Follow up: Okay with Board to move forward to a Tuesday agenda.

**Commissioners Agenda
Summary Minutes**

The County Commissioners met during Work Session on Wednesday, February 10, 2016 at 10:15 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA.

Present were:

County Commissioners: Richard M. Hannold, Chair

Staff: Pam Dill

Jill Johnson, Member

Helen Price Johnson, Member - Excused

Others Present: Elaine Marlow, Budget Director

Record @ 1:01:05

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 32
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Subject/Description: Consider appointments to Water Resource Advisory Committee

Attachments: yes

Action Requested: The Board considered appointment to Water Resource Advisory Committee.

Follow up: Okay to move recommendation forward to a Tuesday agenda.

Subject/Description: PBY Memorial Foundation

Attachments: Ltr dated 2/1/16 from PBY Memorial Foundation to BOCC

Action Requested: Request for \$3800.00 from the County Historic Preservation Funds for the preservation of historical documents.

Follow up: Okay with Board to move contract forward using a onetime expenditure of fund balance. Elaine Marlow will bring forward a budget amendment.

**Human Services
Summary Minutes**

Work Session was held between the County Commissioners and Human Services on Wednesday, February 10, 2016, at 11:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: **Richard M. Hannold, Chair** **Staff:** **Pam Dill**
 Jill Johnson, Member
 Helen Price Johnson, Member

Staff Present: Jackie Henderson, Director

Others Present: Dan Murphy, Executive Director, NWRC, Mary Anderson, Oak Harbor Senior Center, Executive Director, Cheryn Weiser, Senior Services of Island County, Executive Director, Becky Wagner, Senior Services of Island County, Finance Manager, Karla Jack, Camano Senior Center

Record @ 01:16:52

Subject/Description: Funding and delivery of Services to Seniors

Attachment: handouts

Discussion: Dan Murphy, Executive Director, NWRC, and representatives from Senior Services agencies discussed funding and delivery services to Island County seniors.

Subject/Description: Exemption from the competitive Solicitation Procurement Procedure

Attachment: Memo dated 2/10/16 from Jackie Henderson, to BOCC

Action Requested: Request for Exemption from the competitive Solicitation Procurement Procedure for Northwest Regional Council under ICC 2.29.03(B) (12).

Follow up: Okay with full Board to move forward to a Tuesday agenda.

EXECUTIVE SESSION ANNOUNCED

Commissioner Hannold announced the Board would recess and meet in Executive Session in the Administration Building, Room 217, at 1:00 p.m. as allowed under RCW 42.30.110(1)(i) to discuss with legal counsel litigation or potential litigation. The Executive Session is expected to last one hour with no announcement in open public session.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 33
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BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Richard M. Hannold, Member

Jill Johnson, Member

Helen Price Johnson, Member

ATTEST:

Debbie Thompson, Clerk of the Board